

## EXTRA-CURRICULAR

- ESOL
- Work Skills
- Skills for Life
- Functional Skills
- CV Preparation
- Presentational Skills
- Placement Training – in line with vocational options
- Performing Arts Workshops

### REFERRALS / ADMISSIONS

As a specialist college we only accept students who have decided to pursue a career in one of our three vocational options.

All our staff are fully qualified in their field and are DBS certified.

Our facility offers students a fully resourced centre including 5 dedicated classrooms, a fully equipped training kitchen, and operable café.

To arrange a visit, meet staff or to have a conversation with us about the opportunities we can offer students, call us on 0121 507 0904 or email: [info@biccollege.org](mailto:info@biccollege.org)

**Birmingham Independent College:**  
**specialist in Hospitality and Catering,**  
**Health and Social Care and Business –**  
**achieving excellence in GCSE results.**

## POLICIES

BIC has a full suite of policies, which can be viewed on site.

### SAFEGUARDING

At our college, the health and safety and well-being of students and staff are of paramount concern. In all of our teaching and learning activities we:

- Promote a culture of mutual respect and excellent standards of behaviour.
- Work to maintain the highest safeguarding practices possible.
- Are fully inclusive and offer a curriculum that is accessible to all learners.

### FIND US

**BUSES:** 51 / 33 / 7 / 46 / 11A / 11C

**BY CAR:** POSTCODE B6 5NU

### **Birmingham Independent College Ltd**

Albert Hall, Witton Road, Aston,  
Birmingham B6 5NU

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**E:** [info@biccollege.org](mailto:info@biccollege.org)  
**W:** [www.biccollege.org](http://www.biccollege.org)



**Bespoke education provision  
delivering innovative ideas  
and top results**

**GCSE ENGLISH**  
**GCSE MATHS**  
**BTEC HOSPITALITY & CATERING**  
**BTEC HEALTH & SOCIAL CARE**  
**BTEC BUSINESS**  
**QCF ESOL**  
**MODERN FOREIGN LANGUAGES**

**PROSPECTUS**  
[biccollege.org](http://biccollege.org)

# Birmingham Independent College (BIC)

BIC is a small independent college based in Aston Birmingham for students aged 14-19. Our aim is to provide high quality academic teaching and learning experiences alongside targeted vocational and employment training. Our individual learning plans are designed to ensure students achieve their maximum potential, towards their chosen career destination whether that be through a vocational or academic pathway, achieved through whole group and 1-to-1 tuition.

## HOSPITALITY AND CATERING

BIC's Hospitality and Catering courses are delivered in a learning environment, which encourages, supports and challenges students to achieve the vocational skills and personal aptitudes they need to be competitive in the labour market and be attractive to future employers. Students at BIC will have the opportunity to develop:

High level professional skills/Social and personal skills/Practical food production expertise/Service delivery and distribution skills/Community focused entrepreneurial projects. An overview of what students will study:

**LEVEL 1** - Introducing the Hospitality Industry/ Working in the Hospitality Industry / Food Safety / Health and Safety. Plus 3 optional units.

**LEVEL 2** - Food Safety / Safe, Hygienic and Secure Working Environments / Effective Teamwork / Kitchen Administration / Preparation, Cooking and Finishing of: Fish Dishes, Meat Dishes, Poultry Dishes, Vegetable Dishes.

**LEVEL 3** - The Hospitality Industry / Principles of supervising Customer Service Performance / Providing Customer Service / Financial Control plus optional units including Employment placements.



## HEALTH AND SOCIAL CARE

Our Health and Social Care courses have been designed to help students understand the skills and knowledge needed to work in the health and social care sector and to develop practical skills in preparation for employment or progression in education.

We will arrange visits and guest speakers to give our students a better understanding of the employment opportunities available and the importance of further study. An overview of what students will study:

**LEVEL 1** - Investigating rights and responsibilities at work / Managing your health at work / Health and social care needs / Personal care in health and social care / Creative activities for children / Learning experiences for children and young people / Creative and leisure activities for adults in health and social care / Promoting healthy eating in care / Communication with adults and children in health and social care / Job opportunities in health and social care / Health and social care group project.

**LEVEL 2** - Communication / Individual rights / Individual needs / Ensuring safe environments / Vocational experiences / Cultural diversity / Anatomy and physiology / Human Lifespan Development / Creative and therapeutic activities/care services / The impact of diet on health.

**LEVEL 3** - Developing effective communication / Equality, diversity and rights / Health, safety and security / Development through the life stages / Anatomy and physiology / Personal and professional development / Sociological perspectives / Psychological perspectives / Nutrition / Research methodology.

## BUSINESS

A BTEC in Business provides the skills for self-employment to become that enterprising entrepreneur of your dreams. A BTEC in Business is one of the few qualifications that will help you succeed in whatever you choose next. The principles of business that you will learn is transferable in every type of organisation you will encounter. The knowledge, skills, understanding and practical experience gained will make you the high flyer of your peers. An overview of what students will study:

**LEVEL 1** - Working in business administration / Communicating electronically / Making and receiving calls / Welcoming visitors/Handling mail / Creating business documents / Recording business transactions / Supporting business meetings / Business administration group project / Ideas for small business / Job opportunities in administration.

**LEVEL 2** - Business Purposes / Business Organisations / Financial Forecasting for Business / People in Organisations / Providing Business Support / Verbal and Non-verbal Communications in Business Contexts / Business Communication Through Documentation / Training and Employment in Business / Personal Selling in Business / Customer Relations in Business / Business Online / Consumer Rights / Business Enterprise / The Marketing Plan/Managing Personal Finances.

**LEVEL 3** - The Business Environment / Business Resources / Introduction to Marketing / Business Communication / Business Accounting / Creative Product Promotion / Market Research in Business / Internet Marketing in Business / Recruitment and Selection in Business / Developing Teams in Business / The Impact of Communications Technology on Business / Website Design Strategy.

